Job Summary

Post Title	Edge of Care Coordinator	**Pay Grade**	5
Directorate **Service Area**	Children's Services Children's Social Care	**Line Manager**	Adolescent Service Coordinator
Work style **Location**	**Mobile** Walton Street Offices	**Job Family & Role Profile**	**PC05O**
DBS Check Required?	YES – Enhanced with Children's barred list check		

Section 1: Job Purpose and Job Context

To deliver youth work interventions with children and young people at risk of entering the care system and to support other professionals who are working directly with these individuals. This could include working in universal settings, including schools and youth centres as well as outreach work in the community. To work in a contextual way to safeguarding children including working alongside families to support them to keep children safe.

Section 2: Main Responsibilities and Duties

- To engage vulnerable children and young people, using a trauma informed and relationship-based approach.
- To work alongside Social Workers, Youth Offending Service Officers, mentors and other partners as part of a multi-agency team around the child, providing intensive support when required.
- To manage a caseload of children to safeguard them from both familial and extra-familial risks, working across a range of settings, including delivering community outreach work.
- Ability to build trust and confidence with clients, client groups and colleagues. May need to manage challenging behaviour and situations
- To nurture and promote places of safety with a view to increasing safety in the community
- Maintain properly documented and accurate case files, records and client information, in the correct format and location and in compliance with legislation and best practice
- To promote the delivery of Contextual Safeguarding approaches to exploitation and extra familial harm.
- Exercise judgement in assessing risk to clients or others. Provide support to clients and colleagues using independent analysis and judgement to apply knowledge of systems, procedures and best practice
- Planning and implementing interventions and actions for allocated cases (in line with key decisions)
- Monitoring and reviewing cases to ensure assessed needs continue to be met, and young people are supported to achieve their identified outcomes.
- To provide advice, training and consultation to other professionals within Children's Social Care on working with adolescents.

- To attend multi agency meetings and undertake various additional tasks as part of the duty role when required.

- To work in a responsive agile way allowing a swift response to crisis situations, such as a child being arrested and held in police custody, being found out of area following a period of missing or being asked to leave the family home.

- Work alongside partners to support children to transition safely from care to be reunified with families.

- Act in accordance with all policies and procedures which apply to the job and understand the reasons for this

- To work a combination of regular office hours and work outside of normal office hours on evenings and weekends, on a rotational basis.

Section 3: Values and Behaviours

We expect your values and behaviours to reflect the values of the organisation:

Proud

- Perform to your best every day
- Cares about delivering the role and setting high standards
- Upholds the reputation of the service and the wider Council

Ambitious

- Ambitious to learn, develop and fulfil potential
- Ambitious to do things better
- Solution focused looking for suitable resolutions

Collaborative

- Effectively engages with others sharing ideas and solutions
- Able to look at things from different perspectives
- Happy to work with others to achieve outcomes

Trustworthy

- Accountable for actions
- Behaves professionally and to professional standards
- Quick to respond and show initiative

The following criteria will be assessed from information provided on your completed application form, during the shortlisting and assessment process, and from your references.

Section 4: Knowledge, Skills and Experience (taken from role profile)	**Job Specific Examples**	**Essential**	**Desirable**
Significant experience of working with complex young people and families		✓	
Authoritative knowledge of processes, procedures and issues relating to safeguarding children and young people who experience harm in the family and outside of the home.		✓	
Proven knowledge, skills and experience of working with those who are vulnerable to exploitation/serious violence/extra familial harm		✓	

Proven ability to carry out assessments (including risk assessments) and develop suitable plans to safeguard		✓	
Proven ability to advise and guide young people to encourage development and to access services which encourage positive engagement in community settings		✓	
Demonstrable experience of dealing with regular interactions sensitivity and ability to use persuasiveness, negotiation and assertiveness when required		✓	
Literate and numerate with accurate record keeping and report writing.		✓	
Planning and workload management skills.		✓	
Good ICT skills including use of Microsoft applications and specialist systems		✓	
Qualifications		**Essential**	**Desirable**
Qualified professional with relevant experience, such as JNC, youth work with relevant experience		✓	
Continued professional development		✓	
Other Requirements		**Essential**	**Desirable**
(e.g. full driving license if it is a genuine occupational requirement of the role)		✓	
Full driving license		✓	
Lived experience of exploitation, the criminal justice system or the care system is not a requirement but may be an asset.			
Where the role is customer-facing and the post holder is required to speak to members of the public, the ability to converse at ease with customers and provide advice in accurate spoken English is essential for the post.		✓	
Politically Restricted Post The Local Government and Housing Act 1989 prevents certain officers from taking part in political activities, such as holding office as a local councillor. There are broadly two categories of restricted posts: Posts which are 'specified' as per Section 2(1) of the LGHA 1989 and Posts which are 'sensitive', which means that they are politically restricted by virtue of the nature of the role, rather than the job title.		N	N/A

This job summary is not intended to be exhaustive and it is likely that duties may be altered from time to time in the light of changing circumstances, in discussion with the post holder. This job summary is intended to provide a broad outline of the main responsibilities only. The post holder will need to be flexible in developing the role with initial and ongoing discussions with the designated manager.