

Post Title	Lawyer	Pay Grade	G8-G10
Directorate	Deputy Chief Executive	Line Manager	Team Leader or Assistant Team Leader
Service Area	Legal Services		
Work style	Any desk	Job Family & Role Profile	RC08O RC09O RC10M
Location	Aylesbury		
DBS Check Required?	YES Standard – Children’s Workforce		

Job Purpose and Job Context

To work as part of a specialist team and have conduct of legal files on behalf of Buckinghamshire Council. To provide advice, representation and undertake research as required in relation to the specialist subject area.

To attend at meetings/court/tribunals/inquiries/committees/boards, which may take place outside of normal office hours and over multiple locations as required, to advise officers and members in a proactive and politically sensitive manner and uphold the highest standards of client care.

To deputise for Team Leaders/Assistant Team Leaders when required, give guidance, mentor and give training to less experienced team members and to contribute to the development of the team of specialist lawyers.

GRADE 8

Main Responsibilities and Duties

- To ensure an efficient and effective legal service by conducting all aspects of legal casework relevant to the role of **Lawyer** within the specialist team, including managing own case work, managing changing priorities, attendance at client and external meetings, preparing and drafting legal documents, corresponding with professional and lay persons and instructing Counsel as directed by the Head of Legal Services.
- To provide to officers/senior officers with authoritative and constructive, solution focussed legal advice, challenging where appropriate, to secure the proper course of action and balanced and favourable judgements;
- To assess and evaluate complex information from a legal, professional standpoint to provide legal advice, including the assessment and mitigation of identified risks.
- To act as a legal representative for the Council in Court/Tribunal/inquiries/committee/boards as appropriate;
- To act in accordance with the highest professional standards;
- Maintain up to date knowledge of all relevant legislation and codes of practice through compliance with CPD, research and evaluate current issues, developments and good practice and legislation changes in specialist area;
- To build and maintain good working relationships with clients, colleagues and external stakeholders;
- To contribute to the development of the specialist team and the Service;
- To support and mentor more junior staff and act as a buddy for new staff to support colleagues with their development;

- To contribute to the delivery and planning of larger, cross-team projects to develop and deliver practical, effective solutions in accordance with legislative requirements;
- To carry out such other legal work and other tasks as required by the Head of Legal Services from time to time including work within other unrelated legal fields which can reasonably be regarded as within the nature, duties and responsibilities of the grade of the post.

Generic Duties:

- To comply with practice management requirements including time recording, Lexcel and other accreditation schemes;
- To participate in the Council's performance appraisal scheme including carrying out appraisals if required;
- To ensure the Council's vision, values and strategic objectives are reflected in the work of the team;
- To ensure compliance with the Council's equal opportunity policy and take an active role in promoting equality and diversity;
- To ensure compliance with the Council's health and safety policy and take an active role in promoting a positive health and safety culture;
- To ensure compliance with the Council's information security policies and maintain confidentiality

Values and Behaviours

We expect your values and behaviours to reflect the values of the organisation:

Proud

- Perform to your best every day
- Cares about delivering the role and setting high standards
- Upholds the reputation of the service and the wider Council

Ambitious

- Ambitious to learn, develop and fulfil potential
- Ambitious to do things better
- Solution focused looking for suitable resolutions

Collaborative

- Effectively engages with others sharing ideas and solutions
- Able to look at things from different perspectives
- Happy to work with others to achieve outcomes

Trustworthy

- Accountable for actions
- Behaves professionally and to professional standards
- Quick to respond and show initiative

Knowledge, Skills and Experience (use job family to complete)	Job Specific Examples	Essential	Desirable
Substantial relevant experience in a large / complex organisation with expert knowledge in the specialist field.	Experience of working for Local Authority legal service		✓
	Knowledge of primary and secondary legislation within specialist field.	✓	
	Experience of quality systems such as LEXCEL and IIP		✓
Expert knowledge and understanding of the legislation, regulations, systems, policies, procedures, professional guidelines, best practice and emerging	Expert knowledge of both primary and secondary legislation and guidance as it applies to specialist area.		✓

developments within the scope of the specialist area.	Understanding of principles of public law as they apply to local government		✓
Considerable experience of representing the Council/organisation in a professional/legal capacity.	Representing the Local Authority at Court/Tribunal/inquiries/Committees /Boards		✓
Excellent knowledge of the service and partner relationships and wider sector/external influences.	Knowledge of the client department and relevant stakeholders as well as external influences to ensure solution focussed, constructive advice taking into account all these factors.		✓
Excellent Interpersonal, communication, persuasion and negotiation skills. Experience in managing sensitive/contentious issues and diffusing confrontational situations	Ability to communicate with senior management, senior solicitors, courts, judges, district council colleagues and services across the Council.	✓	
	Ability to represent the Council in negotiations and mediation to resolve sensitive, contentious legal matters.		✓
	Ability to provide training to the client and the department/more junior colleagues		✓
Authority and credibility to build relationships influence and engage successfully with colleagues, partners and customers at all levels in complex situations.	To build relationship with client department, providing complex advice and with judges and external solicitors in representing the Local Authority.	✓	
Initiative, strategic and political awareness demonstrated in problem solving and decision making.	To provide constructive, solution focused advice to obtain best outcomes in line with the Council's priorities		✓
Considerable experience in the use of specialist equipment / systems / techniques relevant to the role.	Experience of using case management systems and online Court/Registry systems as required		✓
Excellent planning and organisational skills to manage a range of complex activities and to achieve given targets and objectives	Ability to manage own case load of complex proceedings including meeting all key dates	✓	
Excellent research, investigative and analysis skills. Ability to identify and diagnose complex problems / issues and develop innovative solutions.	To keep up to date with relevant legislation, case law and guidance and to use this to provide training to the client and to provide accurate advice in complex scenarios.	✓	
	To possess excellent research skills and the ability to provide advice and articulate options in an accessible way for clients and others.	P	

Good ICT skills – including use of Microsoft applications and specialist systems	Use of specialist systems – case management system and online legal resources.	✓	
Excellent time management skills to manage a complex workload prioritise and set deadlines and cope with conflicting and changing demands	To ensure the Practice delivers a seamless legal service, ability to work under pressure and ability to meet time recording targets.	✓	
Qualifications		Essential	Desirable
Educated to degree level or equivalent		✓	
Qualified Solicitor/Barrister/Legal Executive		✓	
Membership of relevant professional body		✓	
Practising Certificate		✓	
Other Requirements		Essential	Desirable
Where the role is customer-facing and the post holder is required to speak to members of the public, the ability to converse at ease with customers and provide advice in accurate spoken English is essential for the post.		✓	
Able to work unsociable hours		✓	
Able to travel to and work across sites in Buckinghamshire		✓	
Able to attend Court in person across locations in Buckinghamshire and further afield		✓	
Politically Restricted Post The Local Government and Housing Act 1989 prevents certain officers from taking part in political activities, such as holding office as a local councillor. There are broadly two categories of restricted posts: Posts which are ‘specified’ as per Section 2(1) of the LGHA 1989 and Posts which are ‘sensitive’, which means that they are politically restricted by virtue of the nature of the role, rather than the job title.		Y	N/A
This post is exempt from the Rehabilitation of Offenders Act 1974 and therefore applicants are required to declare: • All unspent convictions and conditional cautions • All spent convictions and adult cautions that are not protected (i.e. that are not filtered out) as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2020). For further information on filtering please refer to Nacro guidance (nacro.org.uk) and the guidance published by the Ministry of Justice (see, in particular, the section titled ‘Exceptions Order’).		Y	

This job summary is not intended to be exhaustive and it is likely that duties may be altered from time to time in the light of changing circumstances, in discussion with the post holder. This job summary is intended to provide a broad outline of the main responsibilities only. The post holder will need to be flexible in developing the role with initial and ongoing discussions with the designated manager.

GRADE 9

Main Responsibilities and Duties

- To ensure an efficient and effective legal service by conducting all aspects of complex legal casework requiring a high level of expertise relevant to the role of a senior **Lawyer** within the specialist team, including managing own case work, managing changing priorities, attendance at client and external meetings, preparing and drafting legal documents, corresponding with professional and lay persons and instructing Counsel/KC as directed by the Head of Legal Services.
- To provide to officers/senior officers with expert, authoritative and constructive legal advice within specialist area, interpreting complex legislation and challenging where appropriate, to secure the proper course of action and balanced and favourable judgements;
- To assess and evaluate complex legal issues from a professional standpoint to provide innovative legal advice to meet stakeholder objectives whilst ensuring compliance with statutory requirements, including advice on risks and management/mitigation of the same.
- To act as a legal representative for the Council in Court/Tribunal/inquiries/committee/boards as appropriate;
- To act in accordance with the highest professional standards;
- Maintain up to date knowledge of legislative developments, secondary legislation and codes of practice through compliance with CPD. Research and evaluate current issues, developments and good practice and legislation changes in specialist area;
- To initiate, build and manage good working relationships with clients, colleagues and external stakeholders, supporting them to help ensure legislative compliance, improve practice and service delivery;
- To lead on stakeholder engagement, representing BC externally at partnership, public and other high profile events including special interest groups. Promote and publicise the Council's approach to services to encourage engagement and increase awareness.
- To support the development and implementation of the specialist team and the Service plan reflecting stakeholder and customer views, latest legal knowledge and good practice;
- Promote and deliver continuous improvement within specialist field, leading initiatives to improve service delivery as required by Head of Legal Services, including developing effective, practical solutions to use as precedents in future matters;
- To support and mentor more junior staff by providing specialist legal knowledge and advice, including providing training to colleagues at all levels of the organisation;
- To take a lead role in the delivery and planning of larger, cross-team projects to develop and deliver practical, effective solutions in accordance with legislative requirements;
- To carry out such other legal work and other tasks as required by the Head of Legal Services from time to time including work within other unrelated legal fields which can reasonably be regarded as within the nature, duties and responsibilities of the grade of the post.

Generic Duties:

- To comply with practice management requirements including time recording, Lexcel and other accreditation schemes;
- To participate in the Council's performance appraisal scheme including carrying out appraisals if required;
- To ensure the Council's vision, values and strategic objectives are reflected in the work of the team;
- To ensure compliance with the Council's equal opportunity policy and take an active role in promoting equality and diversity;
- To ensure compliance with the Council's health and safety policy and take an active role in promoting a positive health and safety culture;

- To ensure compliance with the Council's information security policies and maintain confidentiality

Values and Behaviours

We expect your values and behaviours to reflect the values of the organisation:

Proud

Ambitious

Collaborative

Trustworthy

Knowledge, Skills and Experience (use job family to complete)	Job Specific Examples	Essential	Desirable
Substantial relevant experience as a legal expert in a large/complex organisation with expert knowledge in the specialist field.	Experience of working for Local Authority legal service		✓
	Knowledge of primary and secondary legislation within specialist field.	✓	
	Experience of quality systems such as LEXCEL and IIP	✓	
Expert knowledge and understanding of the legislation, regulations, systems, policies, procedures, professional guidelines, best practice and emerging developments within the scope of the specialist area.	Expert knowledge of both primary and secondary legislation and guidance as it applies to specialist area.	✓	
	Understanding of principles of public law as they apply to local government	✓	
Substantial experience of representing the Council/organisation in a professional/legal capacity.	Representing the Local Authority at Court/Tribunal/inquiries/Committees /Boards		✓
Excellent knowledge of the service and partner relationships and wider sector/external influences.	In depth knowledge of the client department and relevant stakeholders as well as external influences to ensure solution focussed, constructive advice taking into account all these factors.		✓
Excellent Interpersonal, communication, persuasion and negotiation skills. Experience in managing sensitive/contentious issues and diffusing confrontational situations	Ability to communicate with senior management, senior solicitors, courts, judges, district council colleagues and services across the Council.	✓	
	Ability to represent the Council in negotiations and mediation to resolve sensitive, contentious legal matters.	✓	
	Ability to provide training to the client and the department/more junior colleagues	✓	
Authority and credibility to build relationships influence and engage successfully with colleagues, partners and customers at all levels in complex situations.	To build relationship with client department, providing complex advice and with judges and external solicitors in representing the Local Authority.	✓	
Initiative, strategic and political awareness demonstrated in problem solving and decision making.	To provide constructive, solution focused advice to obtain best outcomes in line with the Council's priorities	✓	
Considerable experience in the use of specialist equipment / systems / techniques relevant to the role.	Experience of using case management systems and online Court/Registry systems as required		✓

Excellent planning and organisational skills to manage a range of complex activities and to achieve given targets and objectives	Ability to manage own case load of complex proceedings including meeting all key dates	✓	
Excellent research, investigative and analysis skills. Ability to identify and diagnose complex problems / issues and develop innovative solutions.	To keep up to date with relevant legislation, case law and guidance and to use this to provide training to the client and to provide accurate advice in complex scenarios.	✓	
	To possess excellent research skills and the ability to provide advice and articulate options in an accessible way for clients and others.	✓	
Good ICT skills – including use of Microsoft applications and specialist systems	Use of specialist systems – case management system and online legal resources.	✓	
Excellent time management skills to manage a complex workload prioritise and set deadlines and cope with conflicting and changing demands	To ensure the Practice delivers a seamless legal service, ability to work under pressure and ability to meet time recording targets.	✓	
Excellent Customer Service Skills, with experience of resolving escalated/complex customer queries.	To be the first point of contact for clients with complex legal issues, ability to develop a good client relationship to manage escalated legal queries as directed by Head of Legal Services		✓
Qualifications		Essential	Desirable
Educated to degree level or equivalent		✓	
Qualified Solicitor/Barrister/Legal Executive		✓	
Membership of relevant professional body		✓	
Practising Certificate		✓	
A minimum of 3-5 years PQE			✓
Other Requirements		Essential	Desirable
Where the role is customer-facing and the post holder is required to speak to members of the public, the ability to converse at ease with customers and provide advice in accurate spoken English is essential for the post.		✓	
Able to work unsociable hours		✓	
Able to travel to and work across sites in Buckinghamshire		✓	
Able to attend Court in person across locations in Buckinghamshire and further afield		✓	
Politically Restricted Post The Local Government and Housing Act 1989 prevents certain officers from taking part in political activities, such as holding office as a local councillor. There are broadly two categories of restricted posts: Posts which are 'specified' as per Section 2(1) of the LGHA 1989 and Posts which are 'sensitive', which means that they are politically restricted by virtue of the nature of the role, rather than the job title.		Y	N/A
*All posts that need an enhanced or standard DBS check This post is exempt from the Rehabilitation of Offenders Act 1974 and therefore applicants are required to declare:			

• All unspent convictions and conditional cautions • All spent convictions and adult cautions that are not protected (i.e. that are not filtered out) as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2020). For further information on filtering please refer to Nacro guidance (nacro.org.uk) and the guidance published by the Ministry of Justice (see, in particular, the section titled 'Exceptions Order').	Y	
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This job summary is not intended to be exhaustive and it is likely that duties may be altered from time to time in the light of changing circumstances, in discussion with the post holder. This job summary is intended to provide a broad outline of the main responsibilities only. The post holder will need to be flexible in developing the role with initial and ongoing discussions with the designated manager.

GRADE 10

Main Responsibilities and Duties

This section can be a mixture of sentences and bullet points (numbered lists must only be used if they add value for the reader). This section should outline key outputs of the team/role and should provide some specific examples of role profile accountability.

- To lead on the development and delivery of an efficient and effective legal service by conducting all aspects of complex legal casework requiring a high level of specialist expertise relevant to the role of a specialist senior **Lawyer** within the specialist team, including managing own case work, managing changing priorities, developing long term strategies for management of complex cases, attendance at client and external meetings, preparing and drafting legal documents, corresponding with professional and lay persons and instructing Counsel/KC as directed by the Head of Legal Services.
- To provide to officers/senior officers/Members with expert, authoritative and constructive legal advice within specialist area, interpreting complex legislation and challenging where appropriate, to secure the proper course of action and balanced and favourable judgements;
- To manage legal advice on complex or politically sensitive issues, reporting to Team Leader and Head of Legal Services through to a satisfactory conclusion and reported further as required. Provide expert advice on major compliance and risk issues, ensuring the Council is aware of the implications, lawfulness and risks of proposed actions.
- Identify and interpret issues, trends and complex compliance/legislation/regulations which may have a strategic/reputational impact within the Council and partner/customer organisations. Manage relationships with customers/stakeholders.
- Ensure expert legal opinion, support and challenge are provided on the full range of professional/strategic legal issues within the field of expertise.
- To assess and evaluate complex legal issues from a professional standpoint to provide innovative legal advice to meet stakeholder objectives whilst ensuring compliance with statutory requirements, including advice on risks and management/mitigation of the same. Ensure all documents, applications, information and evidence are secured and managed in compliance with statutory instruments/legislation and best practice. Ensure all legal, risk issues are identified and resolved. Any appropriate solutions, enforcement decisions and legal proceedings are successfully communicated and implemented. Safeguard the Council's reputation and resources.
- To act as a legal representative for the Council in Court/Tribunal/inquiries/committee/boards as appropriate in relation to major cases to ensure a successful outcome and maintain the Council's reputation;
- Advise on ensuring the appropriate reports, documentation and plans are commissioned/produced and communicated in relation to major issues, meeting Council/legislative requirements. Advise decision making bodies in respect of the same.
- To act in accordance with the highest professional standards;
- Maintain up to date knowledge of legislative developments, secondary legislation and codes of practice through compliance with CPD. Research and evaluate current issues, developments and good practice and legislation changes in specialist area. Manage and evaluate research and consultations to inform recommendations, priorities, policy, strategy and best practice development within specialist area.
- To initiate, build and maintain good working relationships with clients, colleagues and external stakeholders, supporting them to help ensure legislative compliance, improve practice and service delivery. Communicate and consult effectively with all stakeholders to ensure integrated service delivery and influence the outcome of decisions;
- To lead on stakeholder engagement, representing BC externally at partnership, public and other high profile events including special interest groups, influencing the outcome of opinions and actions both

internally and externally. Promote and publicise the Council's approach to services using clear, well planned and effectively targeted communications;

- To lead on the development and implementation of policy, standards and practice in specialist service area. Develop strategy for area of specialism and contribute to strategy development in wider service area. Develop and implement systems, policies and procedures within specialist area.
- Ensure the development and delivery of continuous improvements in all aspects of the service of specialist team. Lead initiatives to improve service delivery and performance. Deliver innovative solutions. Improvements are developed and delivered to meet statutory obligations and changing legislative/political circumstances.
- Ensure the development of others, (e.g. through sharing knowledge, skills and experience, acting as a coach or mentor, or providing feedback). Establish what changes may impact the service / profession and assess what learning and development will be required to stay current. Training and development activities are developed and delivered to meet long term requirements.
- To manage the planning and delivery of major, cross-team projects to develop and deliver practical, effective solutions in accordance with legislative requirements;
- Lead, motivate and develop staff to create and maintain a highly competent and participative work environment. Effectively delegated work and deliver to the required standards. In particular with reference to multi-team projects to ensure effective partnership working and delivering effective solutions;
- Identify and pursue opportunities for integrated partnership working to define, achieve and improve service delivery. Implement partnership agreements and lead or chair partnership arrangements. Strategic planning and policy development are co-ordinated across partnerships.
- To carry out such other legal work and other tasks as required by the Head of Legal Services from time to time including work within other unrelated legal fields which can reasonably be regarded as within the nature, duties and responsibilities of the grade of the post.

Generic Duties:

- To comply with practice management requirements including time recording, Lexcel and other accreditation schemes;
- To participate in the Council's performance appraisal scheme including carrying out appraisals if required;
- To ensure the Council's vision, values and strategic objectives are reflected in the work of the team;
- To ensure compliance with the Council's equal opportunity policy and take an active role in promoting equality and diversity;
- To ensure compliance with the Council's health and safety policy and take an active role in promoting a positive health and safety culture;
- To ensure compliance with the Council's information security policies and maintain confidentiality

Values and Behaviours

We expect your values and behaviours to reflect the values of the organisation:

Proud

- Performs to your best every day
- Cares about delivering the role and setting high standards
- Upholds the reputation of the service and the wider Council

Ambitious

- Ambitious to learn, develop and fulfil potential
- Ambitious to do things better
- Solution focused looking for suitable resolutions

Collaborative

- Effectively engages with others sharing ideas and solutions
- Able to look at things from different perspectives
- Happy to work with others to achieve outcomes

Trustworthy

- Accountable for actions
- Behaves professionally and to professional standards
- Quick to respond and show initiative

Knowledge, Skills and Experience (use job family to complete)	Job Specific Examples	Essential	Desirable
Substantial relevant experience of planning and delivering specialist legal services in a large/complex organisation with expert professional knowledge and experience in the specialist field.	Substantial experience of working for Local Authority legal service	✓	
	Expert professional knowledge of primary and secondary legislation within specialist field.	✓	
	Experience of quality systems such as LEXCEL and IIP	✓	
Expert knowledge and understanding of the legislation, regulations, systems, policies, procedures, professional guidelines, best practice and emerging developments which impact the service area. Experience in assessing the impact of legislation and ensuring organisational/stakeholder compliance.	Expert knowledge of both primary and secondary legislation and guidance as it applies to specialist area.	✓	
	Experience and understanding of principles of public law as they apply to local government	✓	
	Able to advise on the impact of changing legislation and emerging case law on the organisation to ensure the council acts lawfully and in compliance with regulatory requirements.		
Substantial experience of representing the Council/organisation in a professional/legal capacity.	Representing the Local Authority at Court/Tribunal/inquiries/Committees /Boards	✓	
Excellent knowledge of the service and partner relationships and wider sector/external/political influences.	In depth knowledge of the client department and relevant stakeholders as well as external influences to ensure solution focussed, constructive advice taking into account all these factors.	✓	
Substantial experience in managing highly sensitive and contentious issues and diffusing confrontational situations.	Ability to communicate with senior management, senior solicitors, courts, judges, Members and services across the Council.	✓	
	Ability to represent the Council in negotiations and mediation to resolve complex sensitive, contentious legal matters. Ability to represent the Council in complex matters in court, public enquiries, committees etc.	✓	
	Substantial experience of managing highly sensitive, confidential legal issues and advising the client on the same with a view to resolution, taking account of wider political, media and reputational risks.	✓	
Authority and credibility to build relationships influence and engage with colleagues, partners and customers at all levels in complex/politically sensitive situations.	To build relationship with client department, stakeholders and Members providing complex advice and with judges and external solicitors in representing the Local Authority.	✓	

Initiative, strategic and political awareness demonstrated in innovative approach to problem solving and decision making.	To provide constructive, solution focused advice to obtain best outcomes in line with the Council's priorities	✓	
Considerable experience in the use of specialist equipment / systems / techniques relevant to the role.	Experience of using case management systems and online Court/Registry systems as required	✓	
Excellent planning and organisational skills with experience of managing and delivering a service to organisational requirements.	Ability to manage own case load of complex proceedings including meeting all key dates. Ability to plan and deliver on multi-team projects to meet organisational requirements.	✓	
Excellent research, investigative and analysis skills. Ability to identify and diagnose complex problems / issues and develop innovative solutions.	To keep up to date with relevant legislation, case law and guidance and to use this to provide training to the client and to provide accurate advice in complex scenarios.	✓	
	To possess excellent research skills and the ability to provide advice and articulate options in an accessible way for clients and others.	✓	
Good ICT skills – including use of Microsoft applications and specialist systems	Use of specialist systems – case management system and online legal resources.	✓	
Excellent time management skills to manage a complex workload prioritise and set deadlines and cope with conflicting and changing demands	To ensure the Practice delivers a seamless legal service, ability to work under pressure and ability to meet time recording targets.	✓	
	Ability to manage multi team projects and set deadlines for colleagues to ensure delivery.		
Excellent Customer Service Skills, with experience of resolving escalated/complex customer queries.	To be a point of escalation for clients with complex legal issues, ability to develop a good client relationship to manage escalated legal queries as directed by Head of Legal Services	✓	
Excellent leadership skills to inspire, motivate and develop others to high levels of performance.	To supervise and mentor junior members of staff to develop in specialist area	✓	
	To lead on multi team projects and, motivating and developing more junior staff as part of the project team.		
Experience of leading partnership working.	To lead multi-team projects and lead on partnership working as required by project.		✓
Qualifications		Essential	Desirable
Educated to degree level or equivalent		✓	
Qualified Solicitor/Barrister/Legal Executive with appropriate post qualification		✓	
Membership of relevant professional body		✓	
Practising Certificate		✓	
A minimum of 7 years PQE			✓
Other Requirements		Essential	Desirable

Where the role is customer-facing and the post holder is required to speak to members of the public, the ability to converse at ease with customers and provide advice in accurate spoken English is essential for the post.	P	
Able to work unsociable hours	✓	
Able to travel to and work across sites in Buckinghamshire	✓	
Able to attend Court in person across locations in Buckinghamshire and further afield	✓	
Politically Restricted Post The Local Government and Housing Act 1989 prevents certain officers from taking part in political activities, such as holding office as a local councillor. There are broadly two categories of restricted posts: Posts which are 'specified' as per Section 2(1) of the LGHA 1989 and Posts which are 'sensitive', which means that they are politically restricted by virtue of the nature of the role, rather than the job title.	Y	N/A
This post is exempt from the Rehabilitation of Offenders Act 1974 and therefore applicants are required to declare: • All unspent convictions and conditional cautions • All spent convictions and adult cautions that are not protected (i.e. that are not filtered out) as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2020). For further information on filtering please refer to Nacro guidance (nacro.org.uk) and the guidance published by the Ministry of Justice (see, in particular, the section titled 'Exceptions Order').	Y	

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