



Directorate for Planning Growth & Sustainability
Buckinghamshire Council,
Walton Street Offices,
Walton Street,
Aylesbury
HP20 1UA

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01296 382416
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DEVELOPER

Contact:
Direct Line:
Date: XXXX
Your Ref: XXXX
My Ref: XXXX

APPLICATION TO ENTER INTO A SECTION 38 ADOPTION AGREEMENT WITH BUCKINGHAMSHIRE COUNCIL

Please complete this form and return it with the coloured drawings and documentation listed below to;

Development Management
Buckinghamshire Council,
6th Floor Walton Street Offices,
Walton Street, Aylesbury,
Buckinghamshire
HP20 1UY

File Reference:

Name of Scheme:

1. Location

a. Name of Parish where site is situated:

b. National Grid Reference:

2. Name and address of Developer:

3. Developers registered company number:

4. Name and address of Owner of land (if different from above):

5. Name and address of Solicitors acting for Developer/Owner:

6. Planning Authority and Application reference No:

7. Proposal (copy and paste from decision notice):

8. Proposed start date and estimated completion date of the works:

9. Name and address of Surety provider (alternatively enter "cash deposit"):-

10. Length of:

a. carriageway offered for adoption:

b. isolated footway offered for adoption

c. cycleway offered for adoption:

d. emergency access offered for adoption:

11. Number of lamp columns to be adopted by the council:

12. Number of S104 or management company drainage outfalls:

(Each outfall will require an easement to enable Buckinghamshire Council to enter land to clean outfall in emergency scenario or where developer or management company has ceased trading)

13. Number of visibility splays over private land:

14. Number of structures that will be permanently over sailing the highway:

15. Number of private structures within highway land:

16. Number of areas of private planting within highway land:

17. Approximate cost of adoptable Highway works (including utilities) :

The following supporting documentation is also required unless previously submitted and approved:

1. Written confirmation from the Water Authority that the design of all surface and foul water sewers in the adoptable highway has been approved by them and that they are prepared to adopt them upon satisfactory completion.
2. Copy of discharge consent from the Environment Agency in respect of outfalls from any adoptable highway drains to existing ditches, watercourses, culverts or soakaways.
3. Supporting calculations for the surface water disposal system.
4. Soakage test results if soakaways are proposed for surface water disposal.
5. Where the lighting authority is the district or parish council, written confirmation from that authority that the design of any proposed lighting is acceptable to them and that they will be adopting the system upon satisfactory completion.
6. Copy of extract of Ground Investigation Report to verify the design CBR.
7. Design check certificates for any structures to be adopted as part of the highway. These must have been signed by the Council's Bridges Section.
8. One copy of the approved engineering layout at 1:500 scale or larger showing the adoptable areas shaded pink and the developer's land ownership edged in red.

9. One multi-coloured copy of the approved engineering layout at 1:500 scale or larger showing carriageways in brown, footways in grey, block paving in yellow, verges in green, adoptable highway drainage in blue and lighting columns to be adopted by the Council or Parish Council in red.
10. £5,000 upfront payment of the transportation fees. This is the minimum fee for all applications and will be deducted from the overall percentage-based fees if higher than this figure.

Please contact Development Management at: highwaysdm@buckinghamshire.gov.uk to arrange for an invoice to be supplied before payment is made.

Please notify Development Management via email address above on the same day as the payment is made.